

## Overall main revisions to the 2009 Reference Manual on Twinning project

<b>New definition of geographical areas for the authorisation of a possible third assignment for RTA's: art 2.2</b>	The geographical areas for the authorisation of a possible third assignment for RTA's, in case the conditions are met, are redefined, reflecting the changed situation in the Enlargement context. There are now five different areas: (i) 12 countries of the 5th Enlargement, ii) Candidate countries, (ii) Potential candidate countries <sup>1</sup> (iii) Southern Mediterranean region and (iv) Newly independent States
<b>Approval of the contract under ENPI: art 3.9.2</b>	The approval of the contract has been delegated to four countries in the South: Morocco, Tunisia, Jordan and Egypt and to one country in the East: Ukraine.
<b>New terminology used for "legal duration": art 4.2 and Annex A "Special conditions" of the Twinning Manual.</b>	To be in line with the "Special conditions" of a grant contract as outlined in the Practical Guide, the "legal duration" is defined as the "execution period" and the duration of the work plan is defined as the "implementation period of the Action".
<b>Harmonisation of the rule for study visits by BC officials to MS under IPA: art 5.7.2</b>	Costs for travel by BC officials from their capitals to a MS or between MS under IPA costs have to be carried by the BC administration as co-financing.
<b>Uplift of the ceiling for supply of services has been incorporated in the manual: art 7.6</b>	The uplift of the ceiling for the supply of services under a Twinning contract to € 10.000 per budget item has been incorporated in the Twinning Manual.
<b>Twinning Review Missions: art 9.2.2</b>	The objective of these Twinning Review Missions are the assessment of the sustainability of the Twinning project's results and the long term impact on the project's objectives and dissemination of good practice via a database of Twinning Review Mission reports.
<b>Uplift of the ceiling for visibility costs: art 9.4</b>	The ceilings for visibility costs in Twinning projects have been raised to € 5000 for projects up to € 1.000.000 and to € 10.000 for projects over € 1.000.000.

<sup>1</sup> Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia

<b>Model Expenditure Verification Report: Annex A6 of the Twinning Manual.</b>	To be in line with the "Model Expenditure Verification Report" of a grant contract as outlined in the Practical Guide, Annex A6 has been thoroughly reviewed.
<b>Selection fact Sheet for IPA has been refined: Annex C 7</b>	In order to improve the quality of the feedback to successful and non-successful bidders, the selection Fact Sheet for selections under IPA has been modified. A proposal can now receive the score "adequate", "partly adequate" or "non adequate" for each of the different criteria, and there is more room for comments.
<b>Templates for Side Letters and Addenda: Annexes C 12, C13 and C 14</b>	Following several requests from Twinning partners and other users of the Manual, optional templates for side letters and addenda to Twinning contracts and instructions for their preparations have been added in new annexes to the manual.

Only the overall main revisions are reflected in the above mentioned table, in addition several parts of the core of the manual have been updated, reworded and clarified.

The annexes of the Manual have been updated in line with the last revision of the Practical Guide (December 2008).