

## **STANDARD SUMMARY PROJECT FICHE**

### **1. Basic Information**

1.1 Desiree Number: LE00.11.02

*Twinning Component Number: LE.00/IB/FI-02*

1.2 Title: **Upgrade of the Latvian Statistical System in accordance with EU requirements**

1.3 Sector: Statistics

1.4 Location: the Central Statistical Bureau (CSB), main office, Lacplesa Str. 1  
LV-1301, Riga, Latvia CSB central office in Riga and 27 regional offices  
throughout the State.

### **2. Objectives**

2.1 Wider Objective(s):

- Increase the capacity of the Central Statistical Bureau to provide accurate statistical data of a quality in line with EC requirements and Eurostat methodology.

2.2 Immediate Objective(s):

- Strengthen CSB institutional capacity directed towards the EC accession
- Initiate new surveys to monitor agricultural, economic and social indicators
- Improve quality of statistical reporting compatible with EU norms.
- Ensure efficient and professional restructuring of regional statistical system
- Increase capacity of the remaining 5 CSB regional offices by implementation of data management system coherent with the central office

2.3 Accession Partnership and NPAA priority:

- i) Accession Partnership medium term priority:
  - Strengthen statistical capacities.
- ii) NPAA programme priorities:
  - Reform of the indicators of the state statistical system in accordance with the EU legislation and “Statistical Requirements Compendium” worked out by European Statistical Bureau (Eurostat) as well as requirements of other international institutions (LA – 024)
  - Population Census of the year 2000 and Agricultural Census in the framework of the Global Census (LA – 025)
  - Quality improvement of statistical data by promoting the information system in the field of statistics (LA – 026).

2.4 Contribution to National Development plan

This CSB project will assist with the preparation of the national and regional development plans.

### **3. Description**

3.1. Background and justification:

CSB is an independent governmental institution and, in accordance with the Act of Statistics, is under supervision of the Ministry of Economy. In accordance with the Act on Ministry system institutions under supervision are performing independently the tasks given them by the law for which they are responsible. The supervision mentioned can not have any impact on the content of statistical data produced by CSB, but is related only to budgetary issues. The methods used in CSB and the prepared statistical data is impartial and independent of political processes and interest groups.

The CSB Statistical Strategic Plan for the years 1998-2001 provides the origin for this project which is directed towards further reinforcement of the overall statistical system to provide government with decision making data for regional development, improvement of macro-economic situation and agriculture accordingly to priorities (2.3).

The overall strategic objective for statistical activities is to develop a flexible organisation utilising modern methodologies able to produce high quality data at both regional and central offices thereby being able to respond to both short and long-term requirements of the Latvian **government**, the Acquis for Statistics and future Latvian / EU requirements.

This phase of the upgrading of the Latvian statistical information system is possible via implementation of three components of this project:

- Component 1 - Institutional building – improvement of effectiveness , efficiency, professional capability and capacity of the of the CSB and regional offices (Twinning covenant)
- Component 2 – survey expansion and statistical data quality improvement, CSB staff knowledge enhancement
- Component 3 – regional data management system implementation

The CSB strategic objective for IT is to continue the upgrading process until the CSB has harmonised the entire IT infrastructure utilising user-friendly hardware/software that can be maintained and administered by the CSB. The IT strategy is also designed to avoid annual software licence charges thereby minimising the budgets necessary to maintain the CSB IT facility.

The CSB regional objectives are complementary to the **governmental** plans of administrative restructuring. The CSB internal work paper for regional re-structuring of the state statistical system is under elaboration, nevertheless analysis which has been done shows that flows of statistical data remain the same independently of final decision on regional structure of the state adopted by Government. Therefore, the activities of the component 3 are substantiated.

Restructuring of the regional statistical system is prerequisite condition for ensuring of further improvement of the overall statistical system, foreseeing the implementation of the functions in the regional offices listed below:

- Data collection and validation
- Primary data processing
- Delivery regional data to the CSB central office
- Methodological and organisational work with the local respondents
- CSB data dissemination for the regional administrations

This project is undertaken so that when the overall upgrading process has been completed CSB will be working with a totally harmonised survey and data processing facility at regional and central locations.

### 3.2 Linked activities – previous Phare contracts:

Previous PHARE contracts were implemented under three subprojects:

- The first subproject - Survey improvements (component 2) - the expansion and improvement of survey activities by the translation of classifications, attendance at international statistical training meetings and the resulting adoption of the revised classifications and methodologies.

Contract code	Description	Implementation Status	Allocated Phare funds Eur
97-0061	Translation classifications and methodologies	Completed	49 000
95-0428	Survey budget assistance	Completed	200 000
97-0161	Survey budget administration	Completed	200 000
9701.02.02/001	Expansion and enhancement of survey activity	Ongoing	600 000
9904-03/	Expansion and enhancement of survey activity	Awaiting Financing	537 301

		agreement	
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- The second subproject - IT improvements (component 3) - the purchase of equipment to enhance the technical capacity, such as work station computers, enterprise servers, office software and printing equipment for the production of statistical publications.

Contract code	Description	Implementation status	Allocated Phare funds Eur
96-0236	Communications equipment and communications cabling	Completed	282 050
95-1251	PC work stations, departmental servers, printers	Completed	566 354
96-0110	Hardware and software supplies	Completed	211 220
96-1164	Central enterprise servers	Completed	113 973
98-0117	Work station computers, computer upgrades, spares, software	Completed	370 779
9701.02.02/002	Data management system – central office	Ongoing	400 000
9806.01.01/001	Data management system – central office	Ongoing	500 000
9904-03/	Data management system – central office	Contract preparation	462 699

The third subproject - improvement of working infrastructure by the provision of new equipment of the premises will now continue utilising the national budgets.

**Consultations in connection with the project activities take place in the framework of ongoing and planned bilateral** co-operation with Statistics Sweden (SIDA project), Statistics Denmark and Statistics Finland (all long- term bilateral co-operation agreements).

The co-financing from the national budget will mainly cover the expenses for the CSB employed personnel involved in the implementation of the project, together with some local purchases of specialised hardware and software.

Links with the ongoing contracts:

By the end of 2000 the expansion and enhancement activities specified within the ongoing contract under LE9701.02.02.0001 and within the TOR for LE9904.03.02 (Phare budgets 1997, 1999) will have been implemented as follows:

- The main result is that the CSB have high level or part compliance with 132 of the 136 modules identified in the Eurostat Statistical Requirements compendium
- Arising requirements defined in the Acquis for statistics concerning definitions of statistical indicators and methodologies provided by Eurostat has been introduced in order to ensure further compliance
- Annual accounts will now be compiled according to the ESA 95 standards on higher level
- The PRODCOM survey and classification was first introduced in January, 1999
- NACE has been applied in common with other statistical administrations and the sampling techniques for short-term statistics has been adapted in line with the EU requirements.
- Statistical training and international study visits equal to 20 man/months have been completed

This programme will continue the work towards compendium compliance with activities in the areas of agricultural statistics, the farm register, the business register, and improvements in macroeconomic statistics, labour and social indicators.

By the end of 2000 the IT infrastructure specified within the ongoing contracts (LE-9701.02.02/003, LE-9806.01/001 and LE-9904.03/01) for “Data Management System” (Phare budgets from years 1997/98/99) will have been implemented as follows:

- wide area network, which will give a possibility for on-line data interchange between Central office and regional offices,
- two powerful enterprise servers Proliant 8000 will provide the necessary data storage capacity at the Central Office,
- installation of Scopeland software for data collection, verification and processing will be partly completed, a LAN upgrade will provide modern data transmission speeds at the Central Office,
- a provision of modern data dissemination facilities that would permit the users of statistical data to access the information they require via electronic methods.

### 3.3. Results

- Significance and professionalism of statistics in the overall governmental decision making process increased
- content and quality of the statistical data produced by CSB improved.
- reliability of statistical data increased
- capacity of the CSB and especially of the remaining 5 regional offices strengthened
- management of statistical data collection, processing and dissemination increased
- level of implementation of *Acquis* for statistics increased
- state budgetary support for CSB strengthened
- High quality statistical data characterising overall economic and social situation available for the use of government

#### Guaranteed results/outputs (Twinning covenant) (Component 1)

##### PAA:

- Analysis (financial situation, information flows, co-operation etc) of current situation done
- Recommendations and strategic plan for development of CSB elaborated
- Recommendations for CSB regional restructuring elaborated
- Recommendations for improvement of CSB co-operation with other state agencies elaborated
- CSB strategic plan for the regional restructuring developed, implementation started.
- Analysis of the state legislation system for statistics done
- Recommendations for improvement and speed up the *Acquis* further implementation elaborated
- SWOT analysis for the main statistical projects implemented by CSB done
- Recommendations for CSB management further improvement for period of 2-3 years
- Analysis of CSB work plan 1998 – 2002 done
- Recommendations for the improvement of the CSB work plan elaborated
- Know – how transfer to CSB leading personal done

**Outputs** (component 2 )- survey expansion and statistical data quality improvement, CSB staff knowledge enhancement

- Content and quality of statistical tables concerning agriculture, economic, social and regional statistics in line with EU requirements;
- Statistical data not available until now provided in appropriate quantity, quality and reliability for decision making process within the national government
- Further compliance with the Eurostat statistical requirement compendium,
- Significant improvement of CSB staff professionalism and knowledge base

**Outputs** (component 3) – regional data management system implementation

- necessary IT capacity at the 5 remaining regional offices achieved
- Supplies of hardware and software listed in Annex 7B done
- LAN installed in regional offices

- On – line access to the central office data bases from regional offices established
- Non hard code programming software installed in common with the central office
- Further training for IT staff at the regional offices delivered

#### Measurable achievements:

- Estimated increase of statistics published 10 –12 %
- Estimated increase of queries from users of statistical data 25 – 30 %
- Estimated raise of information submitted to Eurostat 20 – 25 %

### **3.4 Activities:**

#### **Component 1 – CSB institutional building**

Strengthening of the CSB institutional capacity and role within the state administration via Twinning covenant.

#### **Input for component 1 Twinning - 1 PAA - 12 months**

The main task of the Pre-Accession Adviser is to develop the strategy for strengthening the CSB role within the state administration, especially in the conditions of state administrative reform, to assist to increase the credibility and reliability of Latvian statistics, and to help to improve the co-operation with other state agencies.

#### **Inputs:**

- Analysis of current situation
- Check out and control the process of implementation of the component 2 of this project
- Analysis of the CSB elaborated working paper for regional restructuring
- Elaboration of the recommendations for CSB regional restructuring
- Elaboration of the recommendations for strengthening the CSB role in the state administration
- Elaboration of the recommendations for improvement of CSB co-operation with other state agencies
- Development of the CSB strategy for the regional restructuring
- Start implementation of the CSB strategy for the regional restructuring
- Know –how transfer within the twinning framework

#### **Task of short-term twinning assistance:**

- To assist in assessment and implementation of requirements of the existing and the new *Acquis* for statistics.
- To improve the strategy of management on statistical data collection , processing and dissemination within the restructuring process of regional statistical system.

#### **Inputs:**

- Analysis of the state legislation system for statistics
- Elaboration of the recommendations for improvement and speed up the *Acquis* further implementation
- SWOT analysis for statistical projects
- Analysis of CSB work plan 1998 – 2002
- Elaboration of the recommendations for the improvement of the CSB work plan
- Work out the CSB Strategy for management on statistical data collection, processing and dissemination
- Know – how transfer to CSB leading personal

#### *Profile of the EU twinning experts:*

- Experience of at least 10 years work in functionally centralised and territorially decentralised national statistical system

- At least 5 years of management experience in national statistical institute
- Good analytical skills
- Good knowledge in statistical methodology and use of classifications
- Ability to provide training on strategic and operational planning and management issues in statistics
- Experience in creating and implementing staff development courses
- Awareness on the situation in Latvia ( general knowledge)
- Fluency in English
- Ability to communicate and work closely with local counterparts

## **Inputs for component 2 - survey expansion and statistical data quality improvement, CSB personal knowledge enhancement**

### **Sub-component 2.1 - survey expansion and statistical data quality improvement**

- Agriculture statistics paying the most attention to updating of Farm Register and preparation and conducting of Agriculture Census. Time table for Agriculture Census is attached as Annex 4,
- regional statistics with emphasis to the introduction of local kind of activity units into Statistical Business Register and performing regional accounts calculations on the basis of them,
- labour indicators and social statistics making the efforts to improvement of methodology of Labour Force Survey, Labour Cost Survey as well as re-designing of Household Budget Survey,
- business statistics where the CSB has intention to introduce several new statistical observations not covered yet by official statistics but necessary for appropriate evaluation of the development of business sector in Latvia,
- Macro-economic statistics where the methodology used for compiling of Input-Output Tables will be improved and total numbers of compiled National Accounts will be reviewed taking into account the impact of hidden economy.
- Facilities for studies on methodology, use of classifications and statistical project management

The surveys selected are in accordance with Eurostat requirements and correspond to national needs.

The choice of these fields of statistics is motivated by conclusions of Screening meeting of the evaluation of the national legislation in the field of statistics in Brussels 12 April 1999.

All surveys pre-selected are included in the NPAA as technical sheet LA-024.

### **Subcomponent 2.2 - CSB personal knowledge base enhancement**

125 000 Euro has been foreseen for further statistical and IT training to continue strengthening professionalism and knowledge base for CSB staff. National training plans (people who have attended International events, will make available their knowledge to other CSB staff) will also be combined and prepared in conjunction with training provided through Phare means. To maintain the current level of the knowledge base within the CSB and to meet the stated goals for components 1,2 and 3 it is essential to continue training (study visits and seminar) activities. The previous experience shows, that this way of improvement of knowledge base of CSB specialists has been most successful.

Regular participation in Eurostat organised meetings gives a possibility to keep “hands-on” on all innovations in methodology. It is essential to participate in Eurostat Working Groups when substantial statistics development issues are raised, discussed and approved. This gives an opportunity to the CSB staff to be prepared timely to the new requirements in their field of statistics. Thus are in line with EC and Eurostat new policy concerning know-how and technology transfer.

Efficiency of training and study visits activities are measurable through justification of improvements achieved made on annual basis by independent Eurostat experts in the country screening tables and by Eurostat mission.

Taking into account the above-mentioned, the following activities will be performed:

- Formal training
- Participation in statistics subject-related international seminars and work sessions,

- IT specialists on IT related meetings, for instance like DOSIS or STNE in Eurostat or ISIS , Metadata , GIS etc. work sessions organised by UN ECE).

#### **Inputs for component 3 – regional data management system implementation**

- Equipment/supplies – Installation of modern PC workstations , servers and standard software at the regional offices
  - Modern PC LAN installation at each of 5 regional offices
- Software – Installation of Scopeland non-hard-code programmable Software (data warehouse) at the regional offices
- Training – ~ 100 users from regional offices have to be trained to work in LAN environment with Scopeland data warehouse

#### **4. Institutional Framework:**

CSB is managed from a central office in Riga and currently operates with 28 regional offices. The Central Statistical Bureau (CSB) is an independent institution under the supervision of the Ministry of Economy and provides essential information for the strengthening of the **state economic development processes**. The main function of the Ministry of Economy is the development and implementation of the state economic policy. The CSB receives funding from the state budget via the Ministry of Economy and retains total responsibility for the organisation and co-ordination of the statistical activities within Latvia whilst providing guidance and assistance to other associated line ministries.

All state administrative reform information has been taken into account whilst this project was designed. A period of 18 months has been allocated as a transforming period for the CSB to move from the existing system to new system with seriously decreased amount of regions, this period will ensure that the current quality of statistical data is maintained.

Restructuring of the local statistical offices is linked with envisaged state administrative reform. It is expected to create 5 planning regions and in association with it 5 regional statistical offices will be retained via reorganising of existing offices. A function of the regional offices after restructuring will consist in organising of the flows of statistical information within regional territory. The central office will continue methodological guidance.

#### **5. Detailed budget**

In MEUR

	<b>Phare support</b>					
	Investment	Institution Building	Total Phare (=I+IB)	Recipient	IFI	TOTAL
Twinning covenant		0.47	<b>0.47</b>			<b>0.47</b>
Contract 1		0.98	<b>0.98</b>	0.70		<b>1.68</b>
Contract 2	0.25		<b>0.25</b>	0.07		<b>0.32</b>
Contract 3	0.30		<b>0.30</b>	0.08		<b>0.38</b>
<b>TOTAL</b>	<b>0.55</b>	<b>1.45</b>	<b>2.0</b>	<b>0.85</b>		<b>2.85</b>

#### **6. Implementation Arrangements:**

##### 6.1. Implementing agency:

The technical implementation will be the responsibility of the Central Statistical Bureau of Latvia.  
Contact person: Mr. Karlis Zeila, CSB Vice President, Tel: +(371) 7332 458

Ministry of Economy whose role of supervision on Implementing Authority (CSB) has stated in the Law on State Statistics of the Republic of Latvia (Article 5) will operate for ensuring that the goals and objectives set in this project will correspond.

SPO: Ms. Ilga Preimate, Deputy State Secretary of Ministry of Economy.

Tel: +(371) 7013 105

The Contractual and Financial Implementation:

CFCU, PAO– Ms. Valentina Andrejeva, State Secretary, the Ministry of Finance.

## 6.2 Twinning

Latvian side	EU side
CSB: Vice President Mr. Kaspars Misāns, tel. 7366872, fax. 7830137	EU experts

## 6.3 Non-standard aspects

### Contract 1: “Financing Agreement”

The Financing Agreement with the MoF would substantially improve the implementation of the mentioned component (contract 1), whilst enabling a full utilisation of the funds allocated for the completion of the project objectives. CSB's previous experience (funds have been allocated to this area since 1994) in the implementation of such projects, utilising management and control companies obtained as a result of tendering (CRI, Luxembourg) or direct agreement (CESD - C, Luxembourg) shows that ~ 15% of the finances are directed to cover the expenses of the contracted company.

### Contract No 3 – “Direct agreement”.

This contract is continuation of Data Management System (contracts LE9701.02.02/003, LE9806.01/001 and LE9904.03/01) implementation in CSB regional offices thereby the Supplier should be the same as per mentioned above contracts with the goal to have the same hard code free software product Scopeland in both Central and regional offices.

## 6.4 Contracts:

Twinning covenant- 0.470 MEUR

Contract 1 Financial Agreement- 0.98 MEUR

Contract 2 Supply Contract- 0.25 MEUR

Contract 3 Direct agreement - 0.3 MEUR

## 7. Implementation Schedule:

### 7.1 Start of tendering:

Twinning covenant- April 2001

Contract 1 Financial Agreement- tendering not used

Contract 2 Supply Contract- April 2001

Contract 3 Direct agreement- April 2001 (tendering not used, direct agreement to be prepared)

### 7.2 Start of project activity:

Twinning covenant- May 2001

Contract 1 Financial Agreement- July 2001

Contract 2 Supply Contract- September 2001

Contract 3 Direct purchase- September 2001

### 7.3 Project completion:

Twinning covenant- June 2002

Contract 1 Financial Agreement- February 2003

Contract 2 Supply Contract- December 2002

Contract 3 Direct agreement - December 2002



## 8. Equal Opportunity:

CSB currently employs 416 women and 58 men. The projects identified that are requesting Phare support will not significantly affect the current ratio of employment, the work within the projects will be directed towards those persons best qualified to complete the individual tasks.

## 9. Investment criteria:

### 11.1 Catalytic effect:

The upgrade of the IT environment in regional offices will improve the capacity of them and will be essential step in the national and regional development programme.

### 11.2 Co-financing:

The total amount of co-financing for overall project is 0.850 MEUR. This is coming from State Budget

### 11.3 Additionality:

Use of Phare funds is directed for new implementations in both statistical surveys improvement towards Eurostat compendium requirements and IT capacity upgrading. There is not any kind of displacement of other financiers. For the maintenance of implemented technologies State budget is used.

### 11.4 Project readiness and Size:

The project is continuation of activities started from previous Phare funding in both IT and surveys improvement directions, therefore it is ready for contracting. All necessary technical studies have been completed during the preparation of ongoing projects utilising budgets from 1997,1998 and 1999.

### 11.5 Sustainability:

The project sustainability is based on full compliance with EU norms and standards. It has not adverse effect on the environment. Future maintenance and operating costs will be covered by State budget as it has been done until now. Phare funding has been used and will be used only for improvement and development.

### 11.6 Compliance with state aids provisions:

Project is compliant with state aids provisions in respect of the Europe Agreement.

IT solutions included in subproject 1 are based on EU standards. Subproject 2 consists of activities to reach the requirements of Eurostat Compendium.

### 11.7 Contribution to National Development Plan:

Implementation of the project will be a significant contribution to National development plan in both statistical and IT areas.

## 10. Conditionalities and sequencing:

- Commitment by the Latvian government to gradually increase budget allocations for statistical activities and to introduce full financial independence of the CSB.
- Ensured incorporation in the state Budget of Latvia for the CSB the adequate co-financing of 0.425 MEURO annually in years 2001 and 2002 for the project. That co-financing will fully cover expenses of CSB's staff participation in the entire project as well as delivery of some special equipment and software
- Incorporate in the state budget amount of financing for maintenance of the results of the project thereby strengthening the financing situation of the CSB and ensuring sustainability
- Ensure increase of the CSB budget within the period till 2003 up to the level which covers CSB needs for statistical data production in compliance with EU requirements
- Improvement of the CSB work plan should be completed by September 2000
- CSB conceptual working paper for regional restructuring ( move from 28 to 5 regional offices) should be completed before October 2000 and submitted to the government for adoption
- contract for equipment of the regional offices to be signed only after firm commitment to close remaining 23 regional offices.
- The overall capacity of CSB will not be reduced by restructuring of regional statistical system

### Sequencing

- extensive training included within Phare contracts (LE-9806.01/001 001 and LE-9904.03/01) must be completed following the implementations of new software products and technologies during 2000 and 2001
- the preparation of full tender dossier for contract 2 of subproject 2 until May 2001
- Assessment of the implementation of special application software "Scopeland " in the CSB central office have to be done before signing of Direct agreement (contract 3)

- the preparation and signing of direct agreement contract (contract 3) of subproject 2 until June 2001.
- The ongoing project "Development and implementation of Data Management System in the CSB central office" utilising moneys from Phare 97, 98 and 99 budgets must be completed by the end of 2001;

The Agricultural Census is due to start in April 2001. The population census will be completed by end of 2000 and therefore does not affect the resources necessary to complete the Agricultural Census.

## **LIST OF ANNEXES**

**ANNEX 1 – Logframe planning matrix**

**ANNEX 2 – The implementation chart**

**ANNEX 2a Detailed implementation chart**

**ANNEX 3 – Cumulative contracting and disbursement schedule**

Annex 1					
LOGFRAME PLANNING MATRIX FOR					
Improvement of the Statistical System in accordance with EU requirements					
Project Number LE0011.02				Total Budget: 2.85 MEUR	Phare contribution 2.0 MEUR
Wider Objective	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks		
<ul style="list-style-type: none"> <li>Reinforce Central Statistical Bureau in order to strengthen the governmental decision making by the provision of economic and social data of quality levels compatible with those found in the major EU countries</li> </ul>	<ul style="list-style-type: none"> <li>Wider use of statistical data in the state government within decision making processes</li> <li>Increased numbers of public and private users</li> <li>Better and more effective fulfilment of the duties expected of CSB</li> <li>The increased quality and quantity of statistical information</li> </ul>	<ul style="list-style-type: none"> <li>Sectoral analysis reports - Eurostat</li> <li>Monitoring and assessment reports (OMAS)</li> <li>User surveys, volume and dates of statistical performance</li> <li>Increased consumption of statistical publications</li> </ul>	<ul style="list-style-type: none"> <li>CSB requested increase of state budget could not be approved by government</li> <li>Lack of financial resources for the project</li> <li>Lack of the specialists of higher qualification</li> <li>There will not be unexpected changes in government policy</li> </ul>		
Immediate Objectives	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks		
<ul style="list-style-type: none"> <li>Strengthened institutional capacity directed towards the EC accession</li> <li>Initiate new surveys to monitor agricultural, economic and social indicators and improve quality of statistical reporting</li> <li>Ensure efficient and professional transition from existing 27 to 5 regional offices</li> <li>Increase capacity of the remaining 5 CSB regional offices by implementation of data management system</li> </ul>	<ul style="list-style-type: none"> <li>Wider use of statistical data in the state government within decision making processes</li> <li>Improved methodology of survey studies in accordance with international standards</li> <li>Better and more effective fulfilment of the duties expected of CSB</li> <li>Installed data management system in regional offices</li> </ul>	<ul style="list-style-type: none"> <li>Sectoral analysis reports - Eurostat</li> <li>Monitoring and assessment reports (OMAS)</li> <li>Comparison with Eurostat original statistical compendium July 1998</li> <li>References from state agencies on statistical data content and quality</li> </ul>	<ul style="list-style-type: none"> <li>CSB requested increase of state budget could not be approved by government</li> <li>Lack of the specialists of higher qualification</li> <li>Changes resulting from the new Eurostat directive July '98</li> <li>There will not be delays with contracting of the twinning experts</li> </ul>		
Outputs	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks		
<ul style="list-style-type: none"> <li>Increased reliability and significance of statistics in the overall governmental decision making process</li> <li>Improved content and quality of the statistical data</li> <li>High quality statistical data characterising overall economic and social situation for the use of government</li> <li>Increased capacity of the CSB and especially of the remaining 5 regional offices</li> <li>Improved management on statistical data collection, processing and dissemination</li> <li>Increased level of Implemented <i>Acquis</i> for statistics</li> </ul>	<ul style="list-style-type: none"> <li>Wider use of statistical data in the state government within decision making processes</li> <li>Better and more effective fulfilment of the duties expected of CSB</li> <li>The increased quality and quantity of statistical information</li> <li>Installed data management system in regional offices</li> <li>More efficient usage of the financial resources</li> </ul>	<ul style="list-style-type: none"> <li>ToR and time table for Component 1</li> <li>Inception, quarterly reports Component 2</li> <li>Technical specification component 3</li> <li>Monitoring and assessment reports (OMAS)</li> <li>EC bilateral screening – Eurostat</li> <li>External independent audit reports</li> </ul>	<ul style="list-style-type: none"> <li>There will no significant expansion with the Eurostat July 1998 “Statistical compendium” during the period of the project</li> <li>CSB requested increase of state budget could not be approved by government</li> <li>Lack of financial resources for the project</li> <li>There will not be delays with contracting of the twinning experts</li> </ul>		
Inputs	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks		
<ul style="list-style-type: none"> <li>Analysis of current situation</li> <li>Development of the CSB strategy for the regional restructuring</li> <li>Work out the CSB Strategy for management on statistical data collection, processing and dissemination</li> <li>Development of methodology and conducting of selected surveys</li> <li>Enhance of the CSB staff knowledge base</li> <li>Implement Data Management system in the regional offices</li> </ul>	<ul style="list-style-type: none"> <li>Compliance with the actual timetables for the project</li> <li>Periodical quality assessments</li> </ul>	<ul style="list-style-type: none"> <li>ToR and time table for Component 1</li> <li>Inception, quarterly reports Component 2</li> <li>Technical specification component 3</li> <li>Monitoring and assessment reports (OMAS)</li> <li>Assessment by Eurostat, comparison with the EU standards</li> </ul>	<ul style="list-style-type: none"> <li>Successful implementation of 1997/98/99 projects</li> <li>Lack of the specialists of higher qualification</li> </ul>		

[illegible]

**Annex 2a - Component 1 – Institutional building**  
**Twinning Covenant implementation chart**

Activities	Experts	2001								2002			
		M	J	J	A	S	O	N	D	J	F	M	A
Evaluation of current situation	PAA												
	STE 1												
	STE 2												
Development of a strategy for statistical system and management	PAA												
	STE 1												
	STE 2												
Development of the strategy of co-ordination of external relationship with other state agencies involved in the state statistical system	PAA												
	STE 1												
	STE 2												
Harmonisation of legislation determining performance of different statistical functions	PAA												
	STE 1												
	STE 2												
Evaluation of the project	PAA												
	STE 1												
	STE 2												
Translation of elaborated documentation	PAA												
	STE 1												
	STE 2												
CSB Management staff training	PAA												
	STE 1												
	STE 2												

PAA – Pre-accession adviser  
STE – Short term expert

## Annex 2a - Component 2 – Surveys expansion and statistical data quality improvement

### CONTRACT 1 - Implementation chart

ID	Task Name	2001 Qtr 3			2001 Qtr 4			2002 Qtr 1			2002 Qtr 2			2002 Qtr 3			2002 Qtr 4			2003 Qtr 1					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
1	Preparation to the Agriculture Census, conduction of the Agriculture Census																								
2	Maintainingof Farms Register																								
3	Improvementof Statistical Business Register by adding and maintainingof local kind of activity units																								
4	Calculationof regional GDP																								
5	Labour indicators																								
6	Redesigningof HBSin order to fulfill The EUrequirements																								
7	Urban passenger transport survey																								
8	Survey of basic indicators of real estate market values																								
9	Innovationsurvey in business sector																								
10	Research of data on households and SMEin order to adjust underestimatedvalues of income and expenditures																								
11	Calculationof input-output tables																								
12	Survey of domestic and foreignan tourism survey																								
13	Revision of sample of surveyed enterprises and representative goods for ICIconcalculations needs																								
14																									
15																									
16																									
17																									
18																									

## Contract 2 - Implementation Chart

ID	Task Name	2000 Qtr 4			2001 Qtr 1			2001 Qtr 2			2001 Qtr 3			2001 Qtr 4			2002 Qtr 1			2002 Qtr 2			2002 Qtr 3			2002 Qtr 4			
		O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
1	Completion of the PID(Project Implementation Designe) for the harmonisation of IT facilities at the Regional offices with those installed at the Central office.																												
2	Completion of the technical specifications detailing application software, standard softwere and hardware																												
3	Preparation of Contract document following standard DIS procedures.																												
4	Supply and installation of standard software and hardware and LAN competed.																												
5	Training on standard hardware, software and LAN competed.																												
6	Training in all operational aspects of the harmonised CSB IT facilities completed																												
7																													
8																													

### Contract 3 - Implementation chart

[illegible]



CUMULATIVE CONTRACTING and DISBURSEMENT SCHEDULE											Date of Drafting		11.05.2000			
											Planning Period		01.04.2001 – 03.06.2003			
Programme Title	Improvement of the Statistical System in accordance with EU requirements (all amounts in Meur)															
Project Contracts															Budget Allocation Cost Estimate	
	P L A N N E D															
			00.09. 30	00.12. 31	01.03. 31	01.06. 30	01.09. 30	01.12. 31	02.03. 31	02.06. 30	02.09. 30	02.12. 31	03.03. 31	03.06. 30		
Twinning Covenant	Contracted disbursed					0.470 0.100	0.200	0.350	0.400	0.470					0.470 MEUR	
Contract 1 Financing agreement	Contracted disbursed					0.980 0.490		0.980							0.980 MEUR	
Contract 2 Supply contract	Contracted disbursed						0.250 0.150	0.250							0.250 MEUR	
Contract 3 Direct agreement	Contracted disbursed						0.300 0.180			0.300					0.300 MEUR	
Total Programme	Contracted Disbursed					1.450 0.590	2.000 1.020	1.760	1.810	2.000					2.000 MEUR	

