

Project No: LE9807.02

Title: Training and expert assistance to the Latvian Border Guard on border management procedures

1. Location

Ministry of Interior of the Republic of Latvia.

Arijs Jansons, State Border Guard, Guard Deputy Chief.

In the assistance will be provided to the:

- Central Board of Border Guard,
- Border Guard structure units dislocated on the Eastern border of Latvia (Ludza, Vilaka, Daugavpils Boards of Border Guard),
- Rezekne Border Guard training school.

2. Project Objectives

Wider objective of the project is to enhance the capabilities of the Latvian border Guard to carry out effective border supervision and control border crossing.

The main objective is to provide expert and training assistance in order to promote the establishment of border guarding in Latvia. To achieve main objective the following sub-objectives are identified:

- to upgrade the qualification of high-level and middle-level Latvian Border Guard officials in the field of Border management,
- to train the low-level Border Guard officials in securing of “green border”, in the arrangement of border control procedures, in the organisation and management of border guard service, in the use of border protection control and technical surveillance systems,
- to train the communication specialists in the use and maintenance of modern radio, radio relay and telecommunication systems,
- to upgrade the qualification of service personnel of the Border Guard, Information system including the qualification of programmers and network administrators,
- to prepare the high level specialists of dog handler service,

The project objectives are suggested to be achieved through twinning with the Finnish Frontier Guard, in particular with the its training centre.

III National Programme for Integration into the European Union

Priority Theme: Consolidation of the Integration of Latvian Society

Sub-Priority 1: Consolidation of Justice and Home Affairs

Measure: 1.3 To improve technical security arrangements of the Eastern border

Accession Partnership

Medium term

Justice and Home Affairs: including development of effective border management in particular on the Eastern border

3. Description, project components & inputs

Project envisages to accomplish complex of arrangements in providing assistance in training of Border Guard of Latvia by the Finnish Frontier Guard. The project components are:

- Upgrading the qualification of high-level and middle-level Latvian Border Guard officials in the field of Border management by means of training courses mainly in Finland's training centres (1-2 weeks courses for groups of 4-5 persons three times per year)
- Training of chiefs of sub-units and other low-level border guards in securing of "green border" (1-2 week courses in the border guard school and practical training on the border, groups of 15-20 persons 5 times in each year and assistance in perfection of training means)
- Training in the arrangement of border control procedures (document and persons control, control vehicles) in the use and maintenance of technical means , in the use of dosimetric control and drug search equipment (1-2 week courses in the border guard school and practical training on border control points)
- Training of the communication and upgrading the qualification of highest –level specialists in the use, maintenance and improving of modern radio, radio relay and telecommunication systems (training for 2-3 groups of 10-12 pers. per year, and assistance in perfection of training means)
- Upgrading the qualification of service personnel of Border Guard Electronic Information system of Border Guard including the qualification of programmers and network administrators (1 weeks courses for 4-5 pers. groups per year in and assistance in arrangement of computerised training class of Information centre of Central Board and organisation of training of computer specialists in Latvia)
- Preparing the high level specialists of dog handler service and assistance in the special equipment and methodical material for training. (3 weeks program for 5-6 persons each year)

Expected results and outputs

The result of the project is well trained personnel of the Latvian Border Guard to be able to organise the border guard services in Latvia in more effective and professional way according to Community requirements.

More specifically, the outputs of the project will be:

- 25-30 high- and middle level Latvian Border Guard officials are trained in the field of Border management,
- 400-500 low-level Border Guard officials are trained in securing of "green border", in the arrangement of border control procedures, in the organisation and management of border guard service, in the use of border protection control and technical surveillance systems,
- 50-60 communication specialists are trained in the use and maintenance of modern radio, radio relay and telecommunication systems,
- 25-30 computer specialists are trained in use, maintenance and servicing of Border Guard Electronic Information system,
- 20-25 high level specialists are prepared to carry out dog handler service

4. Institutional Framework

In the Republic of Latvia state's land border is guarded by State Border Guard – uniformed armed civil service under supervision of Ministry of Interior – the main task of which is to guard and control states border, to carry out the border control of persons and means of transport at road, railway, seaport and airport border control points, simplified border crossing points. State Border Guard consists of Central Board , 9 territorial Boards, Border Guard training school. The territorial Boards consists of border sections and border control.

There are 86 border crossing places determined on the state border:

16 road BCP (border control points) ,
12 railway BCP,

3 airport BCP,
16 seaport BCP,
39 border crossing points.

Fulfilling the tasks of protection of state border, State Border Guard co-operates with institutions of Ministry of Interior (Immigration police, State police, Department of citizenship and immigration) as well as Ministry of Foreign affairs and other states and local authorities.

5. Budget

	Investment	Institution Building	Total Phare (=I+IB)	Latvia	Finland*	TOTAL*
Training 1998-2001		1,0 MECU	1,0 MECU		0,4 MECU	1,4 MECU
TOTAL		1,0 MECU	1,0 MECU		0,4 MECU	1,4 MECU

* In cases of co-financing only

6. Implementation Arrangements

Technical Implementation:

This will be the responsibility of the Ministry of Interior

Contractual; and Financial Implementation:

This will be the responsibility of the CFCU, Mrs. Valentīna Andrejeva, State Secretary of the Ministry of Finance

7. Implementation Schedule

Designing of subprojects and signing the protocol between Latvia and Finland on starting the project – December 1998.

Beginning of realisation of the project – January 1999

End of project – July 2001

Because the bilateral assistance of Finnish Frontier Guard's is in process, the implementation with the additional PHARE funds can be fit in to the ongoing training assistance by expanding both the length of the separate courses and increasing the number of the trainees as well as by arranging extra courses. More detailed protocols respecting the training co-operation for 1998 – 2001 will be signed by the heads of the services according to the basis of the requirements set out by the Latvian Border guard authorities in the bilateral negotiations that will take place twice a year.

8. Equal Opportunity

The project will be implemented in accordance with the legislation of Latvia, which provides equal rights to men and women in all fields of activities

9. Conditionality and Sequencing

- Develop human resource programmes to encourage personnel trained under this project to stay on their posts for some time in order for the Latvian administration to benefit from their acquired knowledge
- Ensure coordination (inclusion if possible) with training of customs staff
- Ensure that Latvian trainers will be able to continue the training once the project has finished (train-the-trainer)
- The project should be an integrated part in a long-term strategy for developing the Eastern border management in Latvia

Annex 1				Date of drafting: April 1998
LOGFRAME PLANNING MATRIX FOR <i>TRAINING AND EXPERT ASSISTANCE TO THE LATVIAN BORDER GUARD</i>			Contracting period expires: 31.10.00	Disbursement period expires: 31.10.01
<i>Project Number LE9807.02</i>			Total Budget: (1,4 MECU)	Phare contribution: (1 MECU)
Wider Objective	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks	
<ul style="list-style-type: none"> To enhance the capabilities of the Latvian Border Guard to carry out effective border supervision and control the border crossing 	<ul style="list-style-type: none"> New methods in order to supervise borders and control border crossings take place in Latvia (Incl. budgeting and planning procedures) 	<ul style="list-style-type: none"> Official reports Report prepared by the Finnish FG in cooperation the Latvian BG Accession Partnership, NPAA 	Risks: <ul style="list-style-type: none"> The trained personnel of the Latvian BG resigns The Latvian Border Guard doesn't get the resources (funds, staff) which have been allocated in the State Budget Assumptions: <ul style="list-style-type: none"> High quality training programme Support from Ministry of Interior Coordination with Customs service 	
Immediate Objectives	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks	
<ul style="list-style-type: none"> To provide expert assistance and organize tailor-made courses e.x. on budgeting, planning, tactics and passport inspection 	<ul style="list-style-type: none"> Number of courses delivered Better capabilities of the BG staff to fulfil their professional tasks 	<ul style="list-style-type: none"> Reports prepared by the Finnish FG in cooperation the Latvian BG Number of certificates 	Risks: <ul style="list-style-type: none"> The trained personnel of the Latvian BG resigns The Latvian Border Guard doesn't get the resources (funds, staff) which have been allocated in the States Budget Assumptions: <ul style="list-style-type: none"> High quality of training programme and trainers 	
Outputs	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks	
<ul style="list-style-type: none"> well trained personnel of the Latvian Border Guard e.g. command personnel, staff of the training sector, dog handlers, technical personnel and personnel in the administration, maintenance and planning sectors 	<ul style="list-style-type: none"> Number of trainees Number of training days Achieved results (verbal) description Feedback from participants 	<ul style="list-style-type: none"> Reports prepared by the Finnish FG in cooperation the Latvian BG Independent assessment of quality 	Risks: <ul style="list-style-type: none"> The trained personnel of the Latvian BG resigns The Latvian Border Guard doesn't get the resources (funds, staff) which have been allocated in the States Budget 	
Inputs	Indicators of Achievement*	How, When and By Whom Indicators Will Be Measured	Assumptions and Risks	
<ul style="list-style-type: none"> Finnish Frontier Guard experts Funds given by Finland and EU Facilities given by Latvian Border Guard (accommodation and transportation to the Finnish Trainers if necessary, classrooms etc). 	<ul style="list-style-type: none"> Number of trainers Costs of the training According to the bi-lateral protocol signed by Heads of the Services 	<ul style="list-style-type: none"> Reports prepared by the Finnish FG 	Assumptions: <ul style="list-style-type: none"> Coordination with other ministries involved in border controls (MFA, MoA, Customs service, etc.) Sufficient funds made available in time Quality of experts Quality of logistic arrangements 	

* Must be **quantified** and **measurable**

Annex 2
Detailed Cost Breakdown - LE 9807.02

Component	1998/1999			2000			Total
	Budget	Phare	Other	Budget	Phare	Other	
<i>Institution Building</i>							
A. TA							
B. Twinning		0.51	0.2		0.49	0.2*	1.4
B. 1. Upgrading the qualification of high and middle level Latvian Border Guard officials		0.04			0.06		0.1
B. 2. Training in the securing of "green border"		0.15			0.15		0.3
B. 3. Training in border control procedures		0.09			0.11		0.2
B. 4. Training of communication specialists		0.05			0.05		0.1
B. 5. Training of service personnel of Border Guard Electronic Information System		0.13			0.02		0.15
B. 6. Training of specialists of dog handler service		0.05			0.1		0.15
C. Other							
<i>Investment</i>							
A. Studies							
B. Financial Support							
C. Equipment							
D. Other							
Total	---	0,51	0,2	---	0,49	0,20*	1,40 MECU

* including 2001

Annex 3

IMPLEMENTATION SCHEDULE OF THE PROGRAMME - LE 9807.02				Date of Drafting	20.4.1998
				Planning Period	31.10.98 – 31.10.00
Programme Title	Training and expert assistance to the Latvian Border Guard on border management procedures				
Projects Sub-Projects	Implementation Schedule (Semesters)				Budget Allocation Cost Estimate
	P L A N N E D				
	I Oct 98-Mar 99	II Apr 99-Sep 99	III Oct 99-Mar 00	IV Apr 00-Sep 00	
1. Upgrading the qualification of high and middle level Latvian Border Guard officials	D,C,I	I	I	I	0,10
2. Training in the securing of "green border"	D,C,I	I	I	I	0,30
3. Training in border control procedures	D,C,I	I	I	I	0,20
4. Training of communication specialists	D,C,I	I	I	I	0,10
5. Training of service personnel of Border Guard Electronic Information System	D,C,I	I	I	I	0.15
6. Training of specialists of dog handler service		D,C,I	I	I	0.15
Total Program					1,00 MECU
Legend D = Design of sub-project C = Tendering and contracting I = Contract implementation and payment					

Annex 4

COMMITMENT (CONTRACT) SCHEDULE - LE 9807.02				Date of Drafting	20.4.1998
				Planning Period	31.10.98 – 31.10.00
Programme Title	Training and expert assistance to the Latvian Border Guard on border management procedures				
Projects Sub-Projects	Expected Contractual Commitments (Semesters)				Budget Allocation Cost Estimate
	P L A N N E D				
	I Oct 98-Mar 99	II Apr 99-Sep 99	III Oct 99-Mar 00	IV Apr 00-Sep 00	
1. Upgrading the qualification of high and middle level Latvian Border Guard officials	0,10	0,10	0,10	0,10	0,10
2. Training in the securing of "green border"	0,30	0,30	0,30	0,30	0,30
3. Training in border control procedures	0,20	0,20	0,20	0,20	0,20
4. Training of communication specialists	0,10	0,10	0,10	0,10	0,10
5. Training of service personnel of Border Guard Electronic Information System	0,15	0,15	0,15	0,15	0,15
6. Training of specialists of dog handler service		0,15	0,15	0,15	0,15
Total Programme	0,85	1,00	1,00	1,00	1,00 MECU

Annex 4

DISBURSEMENT (PAYMENT) SCHEDULE - LE 9807.02					Date of Drafting	20.4.1998
					Planning Period	31.10.98 –31.10.00
Programme Title	Training and expert assistance to the Latvian Border Guard on border management procedures					
Projects Sub-Projects	Disbursement (Payment) Schedule (Semesters)				Budget Allocation Cost Estimate	
	P L A N N E D					
	I Oct 98-Mar 99	II Apr 99-Sep 99	III Oct 99-Mar 00	IV Apr 00-Sep 00		
1. Upgrading the qualification of high and middle level Latvian Border Guard officials	0,02	0,04	0,06	0,10	0,10	
2. Training in the securing of "green border"	0,10	0 ,15	0,20	0,30	0,30	
3. Training in border control procedures	0,05	0,09	0,13	0,20	0,20	
4. Training of communication specialists	0,02	0,05	0,08	0,10	0,10	
5. Training of service personnel of Border Guard Electronic Information System	0,08	0,13	0,15	0,15	0,15	
6. Training of specialists of dog handler service	---	0,05	0,10	0,15	0,15	
Total Programme	0,27	0,51	0,72	1,00	1,00 MECU	

Annex 5
LE 9807.02

Relation of project with previous PHARE activities

So far the Border Guard of Latvia has received the assistance in training on the bases of bilateral co-operation, mainly from the Frontier Guard of Finland, as well as from Germany, USA, Sweden and other countries. There were no assistance received in the framework of PHARE and other programs of EU.

Annex 6
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Reference to feasibility / pre-feasibility studies.

The co-operation with countries mentioned in the appendix 5 confirms the potentialities of implementation and usefulness of presented project, and its harmlessness to the environment.